



Recruitment

Trustee Pack

Lauderdale House

☞ You'll interact with a fantastic array of people from a variety of professions and backgrounds. It has been a great pleasure working with the team at Lauderdale. They cover such of variety of areas, and the work they do with local schools has been a particular highlight.

Visitors have a real connection with Lauderdale and will often share their experience of bringing their children here for classes and entertainments when booking the House for a wedding or a special birthday party. It is good to be a part of their story. ☞

Anna Haworth, Chair of the Trustees

Welcome

to Lauderdale House

This is an exciting time to join the Lauderdale House Board, as we look to grow our relationships with local communities and bring more people together through arts, education and heritage. Since a major refurbishment in 2016/17, we have developed our creative and heritage programmes, survived the chaos of Covid and have consolidated our financial position.

We can now look ahead and outwards, taking a more proactive role in the community as a whole. We are, therefore, keen to expand not only the range of skills on our board but also to ensure that we reflect the wide range of communities surrounding the House and Waterlow Park.

As a board member you will help ensure that Lauderdale continues to benefit local people and that our heritage is preserved and is relevant for today. You will be able to use your skills and experience to support our staff, whilst gaining a practical insight into how a small arts and heritage organisation operates.



Our tale

begins in 1582

Lauderdale House, is a Grade II* listed building dating back to 1582 situated in Waterlow Park, and is a living centre for arts, education and heritage. We seek to bring happiness to our communities by offering a wide-ranging creative programme and promoting social cohesion locally. We bring people together in this safe and beautiful historic space, whilst highlighting our historical significance and encouraging a sense of local ownership.

We aim to become a role model for other local organisations and cultural centres across the country by working with a wide range of arts, heritage and voluntary sector partners. We will be working with them to augment our programme and support them beyond our building. At the centre of diverse communities in a beautiful park, we are in a natural position to be a creative community leader bridging socio-economic and cultural divides.

We fill our three multi-purpose galleries with as wide a range of constant creative activity as possible, and make the most of our park location. Our footfall averages 76,000 people each year, many of whom are repeat attendees. Our outreach programme is based on building long-term relationships with schools and different communities through creative projects. We are also a venue for hire, hosting over 200 private social events (weddings, parties, memorials and more) every year. With no funding from government, the local council or the Arts Council, this income is key to ensuring we can maintain this historic house and run the arts, heritage and education programme. Ticket sales and other fundraising also contribute and help us expand the offer.

Our programme is very seasonal, thus the website gives only a small snapshot at any one time, so please do read our [annual reports](#) for a full overview.

The role

of the Board

- The Board is responsible for the strategic direction of the charity and its overall governance. It currently employs a staff team of 9 to run the organisation.
- The Board members ensure the financial stability of the charity, protect and manage the property of the charity and ensure the proper investment of our charitable funds.
- The current Board is comprised of a group of dedicated individuals with a wide range of skills and experience who share a common goal of contributing to the charity's vision.
- The Board generally meets usually every 2 months, in person at Lauderdale House, and may arrange an annual 'awayday'.
- Board members are expected to:
 - o share their personal skills and experience to support and advise the team.
 - o act as ambassadors in the local community and further afield to represent the charity, increase our standing within the sector and attract funding.
 - o read papers in advance and attend meetings ready to actively participate and contribute thoughts and ideas.

Lauderdale House Society is a company limited by guarantee with charitable status. This means that our Board members are charitable trustees. As the company is limited by guarantee, there are no shares, and no dividends – the structure is simply a way to ensure the trustees are protected provided they act with due diligence according to Company and Charity law.

You can find out more about the role and responsibilities of a charitable trustee on the Charity Commission website here: [The essential trustee: what you need to know, what you need to do](#). Our Director Katherine Ives is also happy to talk this through with you.

Please note that in line with most charity boards this is a voluntary unpaid role, although we will consider applications for travel expenses and/or childcare costs to enable members to attend meetings.

Who we are looking for

Lauderdale House is at the centre of a wide range of communities encompassing different cultures, ethnicities and socio-economic backgrounds, and we are keen to ensure that our Board reflects this, at the same time augmenting the skills and experience of the current Board.

We are seeking 3 or 4 new members, and, in particular, we would be pleased to hear from people with skills, experience and and/ or knowledge of:

- Accounting / investment management
- Marketing / Communications
- Education (especially school related)
- Arts and Heritage
- Taking an active role in the local community

We would also welcome applications from individuals with legal expertise and fundraising experience.

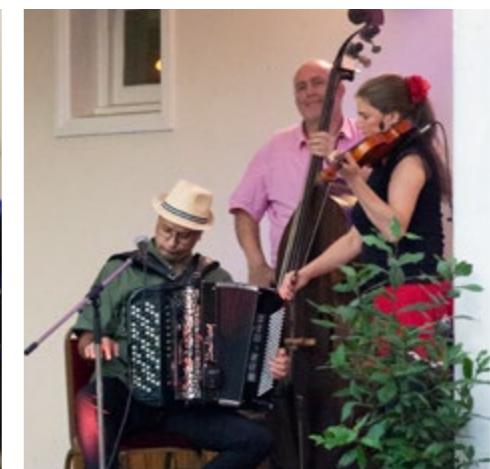
Applications are welcome from people of all ages and backgrounds, and from people with disabilities. We are committed to providing reasonable access adjustments as required.

To apply

To find out more about becoming a Trustee, join us for a drop-in evening event at Lauderdale House on **Monday 10 February 2025, 7pm**, where you will have the chance to meet members of the board and current staff to discuss the role and the charity. You can also contact our Director Katherine Ives on kives@lauderdale.org.uk / 0208 348 8716 for an informal chat.

To apply, please send your CV and cover letter demonstrating how well you fit with the Trustee Person Specification, why you believe you can make a contribution to our work and include any prior involvement you've had (if any) with Lauderdale House to kives@lauderdale.org.uk.

Deadline for Applications: Monday 3 March 2025, 9am.



Photography

Claire Wakefield - clariewakefieldmphotography.co.uk
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Grae - eyesclosedheadfirst.com
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How to find us

Tube: Archway on Northern Line

Bus: 143, 210, 263, 310 (Waterlow Park),
W5 (to Hornsey Lane)

Car: We are situated on Highgate Hill (B519).
There is no off-street parking but there is
pay and display parking on Highgate Hill.
Parking outside the House is free from
midday and all day Saturday and Sunday.
Please always check the signage before
you park your vehicle.

lauderdalehouse.org.uk
enquiries@lauderdale.org.uk
020 8348 8716

Lauderdale
House

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