

Lauderdale House Safeguarding Policy: Children (Under 18)

September 2026

(Due for review September 2027)

Who does this policy apply to?

This policy applies to anyone working for or acting on behalf of Lauderdale House. This includes all staff, volunteers, trustees, sessional workers, contractors, students and those on work experience.

Lauderdale House Safeguarding Statement: Children

We believe as an organisation that the welfare of children and young people is paramount. We want people to feel secure in the activities we deliver and to know that their welfare is important to us. We want young people to thrive regardless of age disability, gender reassignment, race, religion or belief, sex or sexual orientation.

A child is anyone under the age of 18.

Equality Statement

All children have an equal right to protection from all types of harm and abuse. This is in line with the Equality Act (2010)

How do we ensure this?

To ensure the safety of everyone we will always:

- Listen to your concerns, however minor you think they are
- Have a Safeguarding Lead – Current: **Liv Clements, Education & Outreach Manager**
- Have a Lead on our Board – Current: **Juliea Ballantyne**
- Have clear procedures, as listed in our Safeguarding Procedures document
- Have clear Codes of Conduct, as listed in our Codes of Conduct document
- Practice safe recruitment
- Ensure appropriate supervision is in place for all events
- Ensure inductions for all new staff, volunteers, stewards, stakeholders, trustees, contractors, students and work experience placements
- Ensure annual training for staff, volunteers, stewards, stakeholders, trustees, contractors, students and work experience placements
- Have a list of key contacts available (at the end of this document, and on the wall in the **(PRINTING ROOM)**)

- Make this document available to all stakeholders

Legal Frameworks

- DIRECT LINK: [Child Protection System in England - NSPCC Learning](#)
- PLAIN TEXT: <https://learning.nspcc.org.uk/child-protection-system/england#:~:text=Contact%20the%20NSPCC%20Helpline%20on,authority%20the%20child%20lives%20in.>

Links to Other Policies

To see our policies on Safe Recruitment and Equal Opportunities, please see the policies section of our website. For any other policies, please request a copy from Liv Clements, Education & Outreach Officer at oclements@lauderdale.org.uk

Key Contacts

INTERNAL

DSL: Liv Clements, Education & Outreach Manager (onsite M,T,W,Th,F – 10.00-18.00)

oclements@lauderdale.org.uk

07591438477 (please try and find onsite first before contacting this number)

Director: Katherine Ives (onsite M,T,W,Th,F 10.00-18.00), contact if DSL is not available

kives@lauderdale.org.uk

07929798782

Safeguarding Board of Trustees Lead: Juliea Ballantyne (offsite)

ballanjo8@gmail.com

07985 694199

EXTERNAL

All contacts are based in the Borough of Camden, as this is where Lauderdale House is situated

LADO – Camden (for safeguarding incidents, after reporting internally)

Current LADO is Jacqueline Fearon

If a safeguarding incident has occurred, fill out the [LADO agency reporting form](#) and send to LADO@camden.gov.uk

If the links do not work/this is a print out, then the form can be found here

<https://cscp.org.uk/professionals/managing-allegations-against-staff-and-volunteers-lado/>

If you need to call (not recommended)

020 7974 4556

Camden Council Children & Families Department (Advice and support lines for early help and prevention, also for children with disabilities)

If you are worried about a child (ask for Early Help 9am- 5pm)

0207 974 3317

Email

LBCMASHadmin@camden.gov.uk

Police

Our closest police station is KENTISH TOWN 10-12A Holmes Road NW5 3AE

If an emergency call 999 (even if you're unsure). If child is not in immediate danger/injury is not serious call 101. Immediate danger includes but is not limited to: threat to life, violence, abuse, inflicted injury, danger to public

Highgate Safer Neighbourhood Team

Contact:

Sargent Karl Worger

Fill out online form to report crime <https://www.met.police.uk/area/your-area/local-policing-team-contact/contact-your-local-policing-team/>

Health

If an emergency call 999 (even if you're unsure). If child is not in immediate danger/injury is not serious call 111 (see immediate danger examples above)

Whittington Hospital

Whittington Hospital, Magdala Avenue, London, N19 5NF

Tele: 020 7272 3070

Great Ormond Street Hospital

Great Ormond Street, WC1N 3JH

Main Switchboard: 020 7405
9200

REMEMBER – you must fill out a Safeguarding Report Form in addition to contacting the DSL, and any external agencies. These are available in the printing room on the wall, next to the procedure flow chart. See the Procedure document for more details.