

## Education Volunteer

Lauderdale House is a Grade II\* listed heritage house situated in Waterlow Park, Highgate. The House is brought to life as an arts and education centre with a variety of educational and outreach opportunities for local children and teens. Our mission is to foster relationships between local young people and the arts, culture and history through special projects and regular groups.

### Benefits & Opportunities for our Volunteers include:

- Gaining work experience in an arts & heritage organisation
- Learning new skills and working with a wide range of people
- Supporting artistic and cultural opportunities for children
- Reimbursed travel costs covered and 20% off in our onsite café

### Volunteer Responsibilities

We are looking for part-time administrative support for our Education & Outreach Officer 1-3 days a week (these can be undertaken as half days). Tasks will include:

- Sourcing and ordering materials
- Creating educational resources
- Maintaining inventories and databases
- Carrying out historic research.

### Skills & Experience

This job is ideal for someone looking to gain experience in museum and heritage education, or someone at the end of their career looking to give back to the local community.

We are looking for someone with:

- Excellent oral and written communication skills
- The ability to work with the public, and also work independently
- Good organisational skills and attention to detail
- Reliable, responsible, willing to learn and help as required

If you're interested in learning more about volunteering at Lauderdale House, please contact our Education & Outreach Officer, Olivia Clements, on [oclements@lauderdale.org.uk](mailto:oclements@lauderdale.org.uk) or 020 8348 8716.